



Philadelphia Professional Football Cheerleader Alumni **BY-LAWS**

ARTICLE I - NAME, SEAL, & LOCATION

1.1 The name of the organization is known as the *Philadelphia Professional Football Cheerleader Alumni (PPFCA)*.

1.2 The organization has an official seal. If the *Philadelphia Professional Football Cheerleader Alumni* organization is working with the NFCAO (National Football Cheerleaders Alumni Organization) on a project, appearance or charity event, permission of use of the NFCAO logo will be granted at the discretion of the NFCAO.

1.3 The location of the *Philadelphia Professional Football Cheerleader Alumni* is in or near the surrounding suburbs of Philadelphia, Pennsylvania.

ARTICLE II - PURPOSE

2.1 Purpose. The *Philadelphia Professional Football Cheerleader Alumni* (PPFCA) operates as a social and recreational non-profit club for members only. The organization maintains a social network of former Philadelphia NFL Cheerleaders with events and supports the community through philanthropy.

ARTICLE III - ORGANIZATION

3.1 Organization. The *Philadelphia Professional Football Cheerleader Alumni* (PPFCA) operate under the rules and guidelines set forth by the National Football Cheerleader Alumni Organization (NFCAO).

3.2 The *Philadelphia Professional Football Cheerleader Alumni* works as an extension of the National Football Cheerleaders Organization (NFCAO).

3.3 The paying members of the organization are known as the *Philadelphia Professional Football Cheerleader Alumni*.

3.4 The governing body of the *Philadelphia Professional Football Cheerleader Alumni* is recognized as the Executive Board.

3.5 The Executive Board will appoint all committees of this organization.

3.6 The Executive Board President is the liaison with the National Football Cheerleader Alumni Organization.

ARTICLE IV - EXECUTIVE BOARD OFFICERS

4.1 Executive Board Officers must be members of the NFCAO.

4.2 At least one of the elected Officers must live in or near Philadelphia, Pennsylvania.

4.3 The Executive Board has control and management of the affairs and business of this organization

4.4. Conflict of Interest. The Executive Board and Committee Chairs cannot hold a board position in the NFLA, as it is viewed as a conflict of interest.

4.5 Executive Board Officers. The Executive Board must consist of four elected officers (President, Vice President, Secretary, and Treasurer) with elected Committee Chairs.

4.5.1 President. The President must preside at all membership meetings. The President must have general and active management of the affairs of the *Philadelphia Professional Football Cheerleader Alumni*; must see that all orders and resolutions of the organization are carried into effect. This office must be EX-OFFICIO of all committees and must have the general authority and duties of supervision and management and must be an active member of the NFCAO. The President of the organization by virtue of office must be President of the Executive Board.

4.5.1a Duties of the President. The President must present at each annual meeting of the organization a yearly report of the work of the organization. The President must have the authority to appoint all committees, temporary or permanent, and must see all books; reports and certificates required by law are properly kept or filed. The President will be one of the officers who will sign the checks or drafts of the organization, and must have such powers as may be reasonably construed as belonging to the chief executive of any organization.

4.5.2 Vice President. It is the duty of the Vice President to assist the President in the performance of duties. The Vice President will in the event of the absence or inability of the President to exercise the office, become acting president of the organization with all the rights, privileges and powers as if he had been the duly elected president.

4.5.3 Secretary. It is the duty of the Secretary to keep the minutes and any records of the organization in appropriate books. It is the duty of this office to file any certificate required by any statute, federal or state. It is also the duty of the Secretary to give and serve all notices to the Executive Board of this organization. The Secretary must also submit to the Executive Board any communications, which must be addressed to said office of the organization, and must attend to all correspondence of the organization and must exercise all duties incident to the office of Secretary. The Secretary is the official custodian of the records and seal of this organization, and must be one of the officers required to sign the checks and drafts of the organization.

4.5.4 Treasurer. The Treasurer will have the care and custody of all monies belonging to the organization and will be solely responsible for such monies or securities of the organization, keep full accurate account of receipts and disbursements in books belonging to the organization, and will keep all monies in a separate account to the credit of the organization. The Treasurer must render a written account of the finances of the organization and such report must be physically affixed to the minutes of the organization. The books and records of accounts held by the Treasurer must be reviewed each year.

4.6 Authority of the Executive Board. The Executive Board must adopt such rules, as it may in its discretion consider necessary for the best interests of the organization.

4.6.1 The Executive Board has the authority to hear and act upon concerns, or appeals brought before the board.

4.6.2 The Executive Board has the authority to make recommendations to the *Philadelphia Professional Football Cheerleader Alumni* regarding any appeals and programs.

4.6.3 The Executive Board also has the authority to review any proposed submissions regarding

amending the Bylaws.

4.6.4 The Executive Board has the authority to meet and conduct business when the Members of the *Philadelphia Professional Football Cheerleaders Alumni* are not present, or in meetings.

4.6.5 The Executive Board will elect members of the *Philadelphia Professional Football Cheerleader Alumni* to form any necessary Committees

4.6.6 The *Philadelphia Professional Football Cheerleader Alumni* Executive Board has the authorization to organize, change, make decisions, or make any adjustments to the organization to ensure efficient conduct of business and practice within the organization.

4.7 Executive Board Nomination

4.7.1 Nominations for officers will be submitted to the Executive Board during the nomination process. Refer to 4.9

4.7.2 If two Members are nominated for the same Office position, the Executive Board will vote on who holds this position.

4.8 Executive Board: Election of Officers

4.8.1 Voting must be held after the nomination of Officers.

4.8.2 All members with the right to vote will cast votes by electronic ballot.

4.8.3 Officers will be on a rotating basis, never leaving the Executive Board will all new members. The following offices must be elected in the year with an odd number: President and Secretary. The following offices must be elected in the year ended with an even number: Vice President and Treasurer.

4.8.4 Judges. In advance of any meeting of members, the Executive Board may appoint judges of election, who need not be Board Members.

4.8.4a If judges of election are not so appointed, the presiding officer of any such meeting may, and on the request of any Board Member must, make such appointment at the meeting. The number of judges may be one or three.

4.8.4b No person who is a candidate for office may act as a judge.

4.9 Executive Board: Terms of Office

4.9.1 Officers elected to office will be elected for the term of four (4) years.

4.9.2 There shall be no limit placed on the number of times a person may hold an office.

4.9.3 The Executive Board may be chosen for the ensuing year at the annual meeting of this organization.

4.9.4 All Positions are posted on designated private membership communications.

4.9.5 Often board members convey a nomination for a person for a position. That person will be vetted by the Executive Board.

4.9.6 If more than one person is nominated for a position, it will be put to a vote by the Executive Board.

4.10 Vacancies. The Executive Board may declare vacant the office if the Board member is declared of unsound mind by an order of court or is convicted of felony. Vacancies in the Executive Board will be filled by a vote of the majority of the remaining members of the Executive Board for the balance, or until the term expires.

4.10.1 It is the responsibility of each officer to deliver all materials and supplies relating to the office to the office successor, within thirty (30) days of leaving office.

4.11 Removal. A Board member may be removed when sufficient cause exists for such removal. The Executive Board may entertain charges against any sitting Board member. In case the Board or any one or more members are so removed, a new Officer may be elected at the same meeting.

4.12 Liability. An Executive Board member of this organization will not personally be held liable for damage as such for any action taken, or any failure to take any action, unless:

4.12.1 The Board member has breached or failed to perform the duties of the office.

4.12.2 The breach or failure to perform constitutes self-dealing, willful misconduct or recklessness.

4.12.3 The provisions of this section will not apply to: The responsibility or liability of a Board member pursuant to any criminal statute; or the liability of a Board member for the payment of taxes pursuant to local, state or federal law

4.13 Executive Board Meetings

4.13.1 The Executive Board will meet quarterly in-person or virtually.

4.13.2 The Executive Board may meet outside of regularly scheduled meetings to conduct business, management, and appeals as it relates to the organization

4.13.3 Notice of Member Meetings. Written notice of every meeting of the members, stating the time, place, and objective thereof, will be given by the Secretary with approval from the Executive Board to each member of record entitled to vote at the meeting.

4.13.3a. Notice must be sent to the Secretary at least fifteen(15) days prior-to the day named for the meeting. If the Secretary shall neglect or refuse to give notice of the meeting, the Executive Board may do so.

4.13.3b. In the case of a special meeting, the notice will specify the general nature of the business to be transacted.

4.13.4. Majority of the members of the Executive Board will constitute a quorum.

4.13.4a Member Quorum. A meeting of members duly called may not be organized for the transaction of business unless a quorum is present. The majority of the members entitled to vote may constitute a quorum at all meetings of the members for the transaction of business. Members present at meeting with a quorum can conduct full business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum. If an organized meeting cannot conduct business because a quorum has not met, the Executive Board can proceed with the business at the next Executive Meeting.

4.13.4b In the case of any meeting called for the election of officers, those who attend such meetings, although less than a quorum, shall nevertheless constitute a quorum for the purpose of acting upon any resolution, or any other matter set forth in the notice of the meeting.

4.13.5 The meetings of the Executive Board will be held regularly on a day and time convenient for the Board.

4.13.6 Order of Business

1. Roll Call
2. Review of Minutes from proceeding Meeting by the Secretary
3. Reports from Officers
4. Reports from Committees
5. Old and Unfinished Business
6. New Business
7. Comments
8. Adjournment

4.14 Accounting, Database & Records

4.14.1 The organization will keep an original or duplicate record of the proceedings of the Members and the Executive Boards, the original or a copy of its Bylaws, including all amendments thereto to date, certified by the Secretary of the organization.

4.14.2 The organization will keep an original or a duplicate membership register, giving the

names of the members showing their current contact information and complete and accurate books or records of account.

4.14.3 Every Member in good standing, may have the right to examine the membership register, books and records of account, and records of the proceedings of the Executive Board. A proper purpose shall mean the purpose reasonably related to the interest of such a person as a member of the organization by the Executive Board.

4.14.4 Those individuals not in good financial standing (unpaid dues) or no longer a member of the organization, shall forfeit rights to any books, or records.

ARTICLE V - MEMBERSHIP

5.1 Membership in this organization must be open to all former Eaglettes, Liberty Belles, Philadelphia Eagles Cheerleaders, Choreographers, Directors and Stunt Squad Members.

5.2 Members must receive all rights and privileges set forth by the organization, and must meet the requirements and qualifications.

5.3 Member Requirements and Qualifications

5.3.1 Must be a retired member of the Philadelphia Eagles Cheerleading Squad, Choreographer, Director or Stunt Squad.

5.3.2 Must be a citizen in good community standing

5.3.3 Must have cheered at least one (1) game as a Philadelphia Eagles Cheerleader.

5.4 Membership in this organization is not transferable or assignable.

5.5 All members are required to adhere to the National Football Cheerleader Alumni Organization, and the *Philadelphia Professional Football Cheerleader Alumni* "Code of Conduct." Refer to link on website.

5.6 Conflict of Interest Members of the *Philadelphia Professional Football Cheerleader Alumni* may serve as board members of the NFLA Philadelphia Chapter. Committee Chairs of the *Philadelphia Professional Football Cheerleader Alumni*, however, cannot hold a board position in the NFLA, as it is a conflict of interest.

5.7 Member Meetings. The *Philadelphia Professional Football Cheerleader Alumni* must meet at least once a year.

5.7.1 Location. Member Meetings of the Executive Board & Members must be held at a designated location and authorized by the Executive Board.

5.7.2 Annual Member Meetings. The annual meeting of the members must be held in the Spring when business transactions may be brought from the members before the meeting. Refer to 15.7.4a

5.7.3 Special Member Meetings. The President, or the Executive Board may call special meetings of the members at any time for immediate action, or voting purposes.

5.7.4 Notice of Member Meetings. Reference Article III Section

5.8 Voting Rights of Members. Every member of the organization in good membership standing is entitled to vote.

5.8.1 No member may sell votes for money or anything of value.

5.8.2 The books or records of membership may be produced at any regular or special meetings of the *Philadelphia Professional Football Cheerleader Alumni*. If at any meeting the right of a person to vote is challenged, the President may be required to produce evidence in support of challenging the vote to the Executive Board. In reference to the agreed upon criteria for membership.

ARTICLE VI - COMMITTEES

6.1 Committees. Committee Chairs and Committee Members must be *Philadelphia Professional Football Cheerleader Alumni* members.

6.2 Committee Chairs will be elected by the *Philadelphia Professional Football Cheerleader Alumni* Executive Board.

6.3 Committee Chairs includes but are not limited to the following positions

6.3.1 Membership This committee is charged with the responsibility of monitoring membership, recruitment, retention, and reactivation of members.

6.3.2 Social Media This committee is charged with the responsibility of promoting events and keeping members informed via Social Media Outlets. This committee is charged with the responsibility of monitoring, and contacting press all media outlets about events, projects, or programs. This includes all releases or press related issues.

6.3.3 Legal Counsel - At the discretion of the Executive Board, Legal counsel may be appointed.

6.3.4 Sponsorship - This committee is charged with the responsibility of promotion of the organization's purpose through fundraising activities. This committee will develop and implement a variety of fundraising activities.

6.3.5 Community Affairs. This committee is charged with the responsibility of developing a strategic plan for all community service projects, programs and/or events.

6.3.6 Directors for Volunteers - This committee is charged with the responsibility of organizing volunteers and keeping members informed of responsibilities for charitable events and social gatherings.

6.3.7 Event Planning & Merchandising - This committee is responsible for the planning and execution of large events. In addition, this committee is charged with the responsibility of creating, designing, and distributing organizational merchandising products.

6.3.8 Decade Representatives from 1960s - current Each decade starting with 1960's thru current date has a representative that helps to bring comments, concerns, and ideas of their decade members. They also serve as a communicator of events and plans that the organization is promoting.

6.3.9 Board Advisor. This senior board member advises Committees and serves as an impartial member to help to guide the Executive Board on By Laws, successes and lessons learned.

6.5 Committee Chairs and Committee Members have the right to vote.

ARTICLE VII - DUES & REGULATIONS OF MEMBERSHIP

7.1 Dues. The Executive Board will determine the dues of this organization, if dues or any fees will be accepted.

7.2 Appearances All members may make appearances on behalf of the organization but must *not* represent themselves as a Philadelphia Eagles Cheerleader. Any compensation received for an appearance representing the *Philadelphia Professional Football Cheerleader Alumni* must be submitted to the Treasurer of the *Philadelphia Professional Football Cheerleader Alumni* organization.

7.3 Code of Conduct Refer to link on website

7.4 Expulsion. The *Philadelphia Professional Football Cheerleader Alumni* by majority vote of all active members, may suspend or expel a member for any severe infraction of the "Code of Conduct."

7.4.1 A written letter must be submitted to the Secretary and forwarded to the Executive Board to suspend or expel any member citing cause. After an appropriate hearing of the Executive Board, the Board may, by a majority vote, terminate the membership of any member who becomes ineligible for membership, or suspend or expel any member.

7.4.2 Upon written request signed by a former member and filed with the Secretary, by majority

vote of the Executive Board, may reinstate such former member to membership upon such terms, as the Executive Board may deem appropriate.

ARTICLE VIII - AMENDING THE BYLAWS

8.1 This Constitution may be altered or amended by the following procedure:

8.1.1 Any member or standing committee wishing to amend the constitution may submit the proposed changes in writing to the Secretary of the Executive Board.

8.1.2 The Executive Board will review the proposed amendment during the Executive meeting, and recommendations will be made to the body of the Bylaw document.

8.1.3 Proposed change amending the Bylaws may be made public to the body, either during a regular meeting of the body, or through communications from the Executive Board.

8.1.4 The Executive Board may also make public the proposed recommendation and instructions for voting.

8.1.5 If the recommendation is approved, the amended change will officially be documented and adopted during the *Philadelphia Professional Football Cheerleader Alumni* meeting following the vote. If the recommendation is voted down, the proposed change is resubmitted to the Executive Board for further review, and the process begins with the review of the Bylaws. Review and choose which Articles that are requested to be amended.

8.2 A majority vote of the membership will be required for adoption.

8.3 In case the recommendation cannot be voted on during a meeting of the *Philadelphia Professional Football Cheerleader Alumni*, the Executive Board will reserve the right to adopt said change.

END